





CATALOGUE

SHEPHERD STATE  
TEACHERS COLLEGE



ISSUED JUNE, 1938

SHEPHERDSTOWN, W. VA.

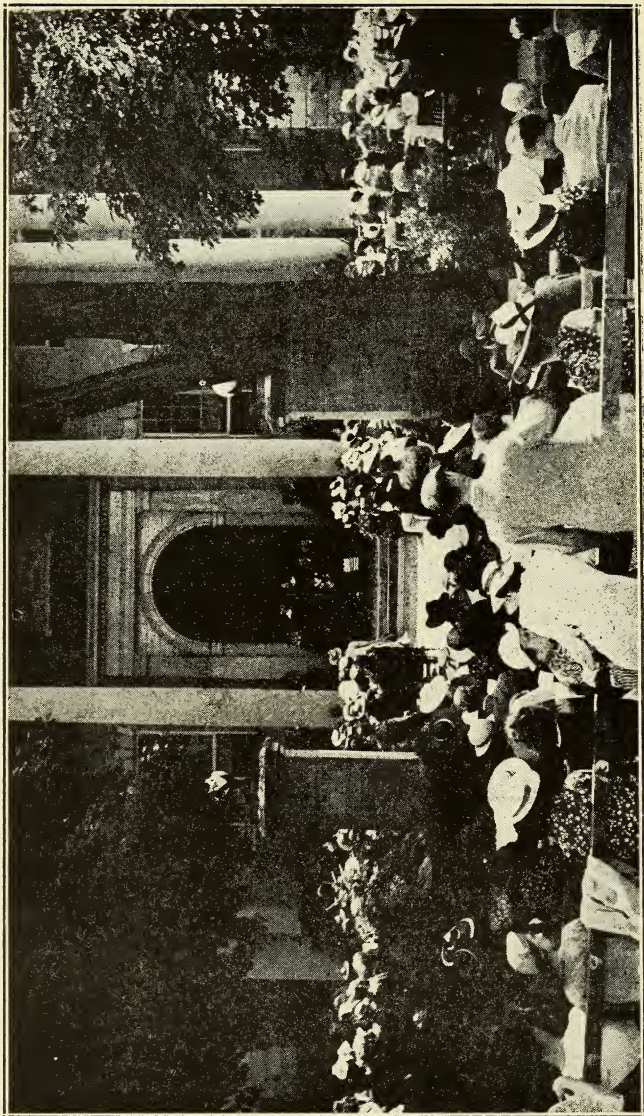












COMMENCEMENT EXERCISES. FRONT OF KNUTTI HALL.



CATALOGUE

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## OFFICIAL BOARDS

## WEST VIRGINIA BOARD OF CONTROL

CAPITOL BUILDING

CHARLESTON, WEST VIRGINIA

In the management of educational institutions, the State Board of Control has the direction of the financial and business affairs.

John Baker White, President ..... Charleston, W. Va.  
 M. D. Carrico, Treasurer ..... Terra Alta, W. Va.  
 Walter R. Thurmond, Secretary ..... Bluefield, W. Va.

## STATE BOARD OF EDUCATION

STATE CAPITOL

CHARLESTON, WEST VIRGINIA

In the management of educational institutions the State Board of Education has charge of all matters of purely scholastic nature.

W. W. Trent, President ..... Charleston, W. Va.  
 Bernard McClaugherty ..... Bluefield, W. Va.  
 D. N. Mohler ..... Charleston, W. Va.  
 Mary Bachler Boyd ..... Wheeling, W. Va.  
 Philip Gibson ..... Huntington, W. Va.  
 A. B. White ..... Parkersburg, W. Va.  
 Frank J. Beckwith ..... Charles Town, W. Va.

David Kirby, Secretary

For information concerning the school write to

W. H. S. WHITE, President

Shepherdstown, W. Va.

## COLLEGE CALENDAR

1938

## FIRST SEMESTER

September 13, Tuesday, 9 a. m. .... Freshman Exercises  
September 13, Tuesday, 2 p. m. .... Registration  
September 14, Wednesday ..... Registration  
September 15, Thursday, 8.10 a. m. .... Classes Begin  
November 15, Tuesday ..... Mid-semester reports given  
November 23, Wednesday noon ..... Thanksgiving recess  
November 28, Monday, 8.10 a. m. .... Classes resume  
December 16, Friday, 4 p. m. .... Christmas recess begins

1939

January 2, Monday, 8.10 a. m. .... Classes resume  
January 24, Tuesday, 2.45 p. m. .... Semester examinations begin  
January 25, Friday, 4.30 p. m. .... Semester ends

## SECOND SEMESTER

January 31, Tuesday, 8.10 a. m. .... Registration  
February 1, Wednesday, 8.10 a. m. .... Classes begin  
April 4, Tuesday ..... Mid-semester reports given  
April 6, Thursday noon ..... Easter recess begins  
April 11, Tuesday, 8.10 a. m. .... Classes resume  
May 30, Tuesday, 8.30 a. m. .... Semester examinations begin  
June 7, Wednesday, 10.30 a. m. Sixty-sixth Annual Graduation Exercises

## SUMMER TERM

June 12, Monday, 8.30 a. m. .... Registration  
June 13, Tuesday, 8.00 a. m. .... Classes begin  
July 3 and 4, Monday and Tuesday ..... Independence holiday  
July 7, Saturday ..... Classes held  
August 10, Thursday, 12.30 p. m. .... Term ends

## FACULTY

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W. H. S. White, President. A. M., West Virginia University, 1922;  
Ped. D., Salem College, 1933.

### Elementary Education

A. D. Kenamond, Dean of Instruction. A. M., West Virginia University,  
1930.

### History and Government

Mabel Henshaw Gardiner, Professor of History. A. M., West Virginia  
University, 1930.

### Literature

Ella May Turner, Professor of English Language and Literature. A. M.,  
West Virginia University, 1911; Cornell University, summers 1912,  
1920, 1921; George Peabody College for Teachers, summer 1919.

### Art

Addie R. Ireland, Instructor in Fine Arts. West Virginia University,  
1897-1901; Art Students League, 1902-1903; University of Chicago,  
1906-1907.

### Commercial Subjects

Etta O. Williams, Financial Secretary and Instructor in Commerce.  
B. C. S., Bowling Green Business University, 1919.

### Latin and French

Jessie Trotter, Professor of Latin. A. B., West Virginia University; A. M.,  
Columbia University, 1924.

### Geography, Economics and Sociology

W. R. Thacher, Professor of Economics and Geography. A. B., West  
Virginia University; A. M., University of Chicago, 1916; University  
of Chicago, 1916-1917.

### Supervisor of Teacher Training

Florence Shaw, Associate Professor of Education. A. B., Kirksville State  
Teachers College; A. M., George Peabody College for Teachers,  
1931.

### Secondary Education

I. O. Ash, Director of Training Schools and Professor of Education.  
A. B., West Virginia University; A. M., University of Nebraska;  
Ph. D. in Ed., University of Cincinnati, 1931.

**Librarian**

**Stewart E. Arnold**, Librarian. A. B., Western Maryland College, 1911; West Virginia University, summers 1912, 1913; Ohio State University, 1915-1916, summer 1916; Chautauqua Summer School, 1918-1922.

**Agriculture**

**John Newcome**, Director of Athletics and Instructor in Biology and Agriculture. A. B., Davis and Elkins College, 1924; West Virginia University, summer 1926. Summer Coaching Schools: Davis and Elkins, 1928-1933; Catholic University, 1934; Marshall College, 1936.

**Physics and Chemistry**

**Ernest Stutzman**, Professor of Physical Sciences. A. B., West Virginia Wesleyan College; B. S., Agr. and A. M., West Virginia University, 1930.

**Supervisor of Teacher Training**

**Lena M. Gall**, Instructor in Education. A. B., Davis and Elkins College, 1923; A. M., West Virginia University, 1937.

**Composition and Journalism**

**Warren B. Horner**, Associate Professor of English. A. B., West Virginia University; A. M., University of Chicago, 1928.

**Mathematics**

**Daniel Edward Phillips**, Professor of Mathematics and Associate in Psychology. Ph. D., Clark University, 1898; University of Leipzig, 1908.

**Biology**

**George H. Bretnall**, Professor of Biological Sciences. A. M., Cornell College, 1897; Northwestern University, 1897-1898; University of Chicago, 1899-1900, summers 1902, 1903, 1904, 1905, 1906, 1907, 1909, 1918; University of Kansas, 1928-1929; University of Missouri, 1929-1930.

**Music and French**

**Carl J. Farnsworth**, Instructor in Music. Diploma, New England Conservatory of Music, 1915; A. B., New River State College, 1935.

**History**

**Ruth Scarborough**, Professor of History. Ph. D., George Peabody College for Teachers, 1932; Columbia University, 1932-1933; University of California, summer 1935.

**Physical Education for Women**

**Marjorie H. Bartlett**, Associate Professor of Physical Education. A. M., Columbia University, 1937.

**Home Economics**

Jean E. Richmond, Professor of Home Economics. A. M., Iowa State University, 1924; London School of Economics and Political Science, fall 1930; University of Minnesota, winter and spring, 1931; Iowa State College, summer 1937.

**History, Summer 1938**

Floyd J. Dahmer, A. M., West Virginia University.

**College Physician**  
Halvard Wanger, M. D.

**Matron, Miller Hall**  
Augusta M. Phillips

**Supervisor, Rumsey Hall**  
H. O. Osbourn

**Engineer**  
A. T. Stanley

**Head Janitor**  
Thomas Washington

## TRAINING SCHOOL

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### Elementary School

Freel G. Welshans, A. B., Principal .....	Sixth Grade
Florence Grubbs .....	Fifth Grade
Georgina S. McKee, A. B. ....	Fifth Grade
Louise Rightstine, A. B. ....	Fourth Grade
Rosalie Skinner, A. B. ....	Third Grade
Mary Donley .....	Second Grade
Eugenia Athey Lowe .....	Second Grade
Ruth A. Taylor .....	First Grade
Katherine Thompson, A. B. ....	First Grade

### Junior and Senior High School

K. W. Eutsler, A. M., Principal .....	Mathematics, Social Studies
Gladys Hartzell, A. M. ....	English
Cletus Lowe, A. B. ....	Social Studies, Mathematics
Edgar Covington, M. S. ....	Science, Manual Training
Agnes Calvin, A. B. ....	French, Latin
Mary Hartzell Dobbins, A. M. ....	Seventh Grade
Rachel Snyder, A. B. ....	English, Social Studies
Margaret Stanley Derr, B. S. ....	Home Economics



COMMITTEES

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**Credits**

The Dean, Dr. Ash, The President

**Commencement**

Miss Gall, Miss Trotter, Dr. Ash

**Diplomas**

Mrs. Gardiner

**Student Loan Fund**

The President, Miss Turner, Mrs. Llewellyn Potts

**Social**

Miss Williams, Mr. Stutzman, Miss Richmond

**Lyceum**

Miss Turner, Dean Kenamond, Miss Shaw

**Assembly Programs**

Miss Turner, Mr. Farnsworth, The President

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CLASS OFFICERS

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**Seniors, Fourth Year**

Dean Kenamond

**Juniors, Third Year**

Dr. Ash

**Second Year, Elementary Education**

Mrs. Gardiner and Miss Trotter

**Second Year, Secondary Education**

Mr. Stutzman

**First Year, Elementary Education**

Miss Turner and Miss Shaw

**First Year, Secondary Education**

Dr. Scarborough and Mr. Thacher

**Unclassified Students**

Mr. Bretnall

**Special Students**

Miss Ireland, Miss Williams, Mr. Farnsworth

## SHEPHERD STATE TEACHERS COLLEGE

## HISTORY

Shepherd College dates its founding as a State Normal School and Teachers College to an Act of the Legislature of West Virginia, passed February 27, 1872; but it had its incipency in a classical and scientific school styled "Shepherd College," certificate of incorporation of which is on record at Charleston, January 12, 1872. As an inducement to secure a Normal School here the trustees of this private school offered its building to the State free of charge for use as a State Normal School, which offer was promptly accepted, and work under State control began in September, 1872. By authority of the State Board of Education it became a four-year teachers college, July 1, 1930, and the 1931 Legislature changed its name to Shepherd State Teachers College.

## LOCATION

The location of the college is most ideal. Situated in the charming old town of Shepherdstown, nestled on the cliffy crags of the beautiful and historic Potomac which sweeps in graceful curves across the Shenandoah Valley at this point, remarkably free from all insidious fevers and diseases, with a wholesome social and moral atmosphere, an educated and cultured community, comparatively easy of access, it affords unsurpassed attractions and advantages to the earnest student.

The college is located on scenic and historic ground. To the east loom up the fine wooded sides of the Blue Ridge, and to the west those of North Mountain. The Potomac River flows past the town and affords fine boating and fishing, while on its northern bank is the old historic Chesapeake and Ohio Canal. To the south and north spreads out the broad, beautiful and historic Valley of Virginia. Three miles north is Sharpsburg and the battlefield of Antietam with its fine monuments and the National Cemetery, while some seventy miles to the south is the famous Luray Cavern. The same distance to the east is Washington, the National Capital. All of these things cannot fail to leave their permanent impress on the mind of the observant student.

## HOW TO REACH SHEPHERDSTOWN

Shepherdstown is on the Norfolk and Western Railroad, which connects with the main line of the Baltimore and Ohio Railroad at Shenandoah Junction, six miles to the south; or with the Western Maryland Railroad at Hagerstown, Md., eighteen miles to the north.

Students who live on or near the Baltimore and Ohio lines will come via that road to Martinsburg, and take bus at the Blue Ridge Terminal to Shepherdstown, a ride of eight miles. On week days the Shepherdstown bus leaves Martinsburg at 7.45 a. m., 12.05 p. m., and 5.15 p. m. On Sunday the bus leaves Martinsburg at 9.35 a. m. and 8.35 p. m.

### CONDITIONS OF ADMISSION

Admission will be based upon graduation from a standard high school which according to the new rules of the State Board of Education means the completion of sixteen standard units. It is provided that any curriculum prescribed or provided for in the new high school course of study for West Virginia may be accepted as meeting this requirement.

By special order of the State Board of Education, teachers of experience and others preparing to teach who are at least twenty-one years of age may be admitted and assigned to such college work as they are able to carry. In making up any deficiency in high school work, six college hours may be substituted for a unit of high school work.

#### Suggested High School Curriculum for Prospective Teachers

Type curriculum for the ninth, tenth, eleventh, twelfth grades—recommended for high school students who are expecting to teach:

English .....	4 Units
Social Studies .....	3 Units
Science .....	2 Units
Mathematics .....	2 Units
Vocational Subjects or Languages .....	2 Units
In one of the preceding groups one additional unit....	1 Unit
Health, Physical Education, Art and Music .....	2 Units
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Total .....	16 Units

#### CREDIT FOR WORK DONE ELSEWHERE

Credit will be given students for satisfactory work done in other normal schools and colleges of the State, and also for work completed in such high schools, academies, seminaries, etc., as will be seen, in the estimation of the committee, to deserve accredited standing, or are accredited either by The Southern or North Central Association. Before receiving such credit students must present a written statement from such school, signed by the principal or superintendent, setting forth in detail the work satisfactorily completed there.

Credit from classified high schools in West Virginia will be accepted unit for unit, provided the work has been done according to the plan laid down by the State Board of Education.

**These credits must be sent before the student's entrance, to the President or to Dean Kenamond, Chairman of the Committee on Credits.**

#### HOW TO ENROLL

The student on the opening day of a term or semester should see the Registrar in the Library, fill out an enrollment card, and then pay the tuition fee to the Secretary found in the room adjoining the President's office. If any work has been done elsewhere, credits should be presented to the Dean, who will indicate in a general way the classifica-

tion of any student. Students should then present themselves to their respective class officers (page 8), who will be found in their regular classrooms and will assist the student in making out programs of work. All students, except entering freshmen, should carry their "course books" or complete list of credits with them when consulting about class assignments. The class assignment card should then be exchanged for class tickets which will be taken up by the instructor at the first class meeting.

### CLASSIFICATION OF STUDENTS

Classification of students is made at the opening of the regular school year in September on the following basis: first year, less than 23 semester hours; second year, 23 to 50 semester hours; third year, 51 to 86 semester hours; fourth year, 87 or more semester hours; unclassified, mature students who lack a portion of the required units for high school graduation; special, students who wish only a partial schedule with major work in art or music or commercial subjects. Students entering for a later term or semester are classified on the basis of 32 semester hours for second year, 64 for third year, and 96 for fourth year.

### AMOUNT OF WORK TAKEN

Thirty-six semester hours for the year is the maximum amount of work allowed. Thirty-four hours will usually prove sufficient for the average student. The student's first semester's work will be restricted to 16 hours, or 17 hours if physical education is included, and the work of any subsequent semester to 16 hours, unless preceding work has reached a quality point average of one. Exceptions to these rules may be made only on petition to the Committee on Credits.

### EXPLANATION OF TERMS

A semester hour consists of one hour recitation with two preparation hours per week for eighteen weeks. Two laboratory or shop periods per week equal one hour's work. Periods are 60 minutes in length.

Program means the daily scheme of work.

### LATE ENTRANCE

All students are urged to enroll on the first day of a semester or term, but sometimes the opportunity to attend school does not open up to the student until the term is well started. To avoid any disappointment on the late arrival, a student wishing to enter after the sixth day of a six weeks term, the ninth day of a nine weeks term, or the eighteenth day of an eighteen weeks term, should write the President for permission to enter late.

A fee of \$2.00 is charged for late registration.

### ABSENCE FROM CLASSES

Students who are absent from classes, due to their own illness or to serious illness or death in their immediate family, may secure excuses from the President's office. Such excuses will permit a student, by arrangement with instructors, to make up the work missed. To be accepted, the excuse must be presented to the instructor within one week after the absence was incurred.

To take care of absences due to personal engagements of a business or other nature, to difficulties or conveniences in commuting arrangements, and the like, the student is permitted one absence for each semester hour of credit carried by the course, without deduction from the class grade, provided a previously announced class test has not been thus missed.

Absences caused by participation in such college activities as athletics, debating, and chorus, entitle the student to arrange with instructors of classes missed to make up laboratory work, outside reading and reports, without deduction from the class grade. Such absences must be certified by the coach or director of the activity and be reported to the instructor preferably before, but at least immediately after, they are incurred.

Instructors will be strict in imposing a proportionate reduction from the final grade for any other absences incurred by the student.

If a student has been absent 15 per cent of the total class periods for any cause whatsoever, no final grade can be given without permission of the Committee on Credits.

### WITHDRAWAL AND CHANGE IN ASSIGNMENT

Students desiring any change in assignment or permission to withdraw from any other course should consult the Dean. Necessary withdrawals from school should be reported to the Dean's office to avoid having all work reported as failures. Unauthorized withdrawals from class or school are reported as failures.

Withdrawal from the college must also be reported, and financial clearance made, at the President's office.

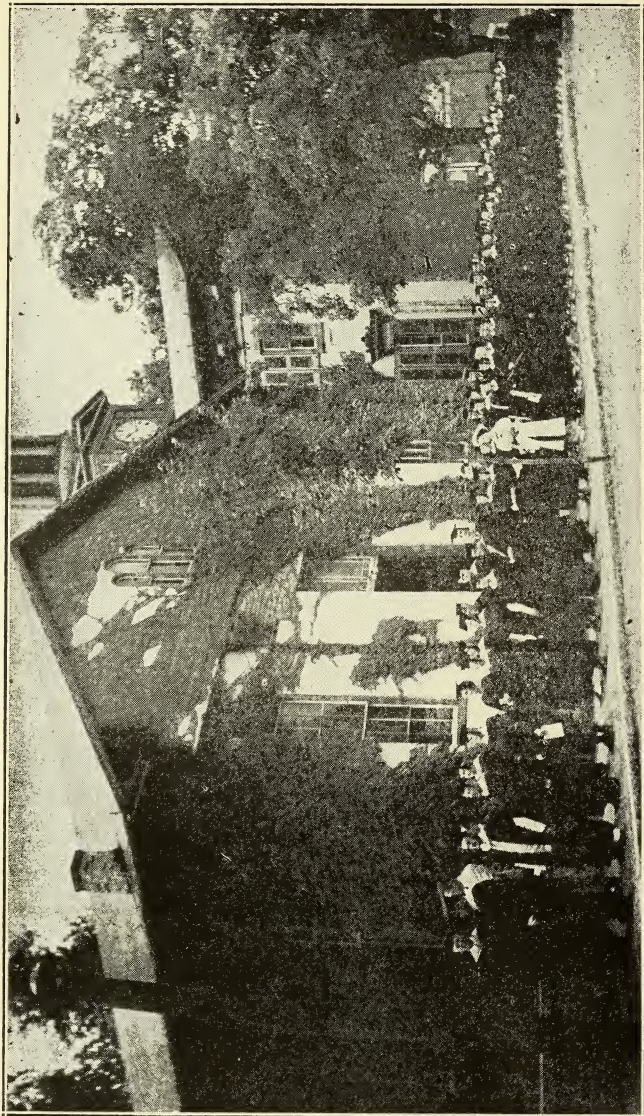
### MARKING SYSTEM

A—Superior; B—Good; C—Average; D—Below average, lowest passing mark; E—Condition; F—Failure; I—Incomplete; W—Withdrew before mid-semester; WP—Withdrew passing after mid-semester; WF—Withdrew failing after mid-semester; E—Condition, indicates unsatisfactory work. When the condition is removed the grade cannot be higher than D.

If the deficiency reported by E is not made up within a year, the grade automatically becomes F.







ACADEMIC PROCESSION. REYNOLDS HALL (left). McMURRAN HALL (right).



I—Incomplete is given to all students who miss some of the last exercises because of illness or other equally good reasons. When the work missed is done satisfactorily the final grade may be any of the four passing marks.

If the deficiency represented by I is not made up within a year, the grade I automatically becomes F.

In a typical, unselected group of 100 college students, we should normally expect to find approximately: A, 7; B, 23; C, 40; D, 23; I, E, and F, 7.

### Quality Points

A—3 quality points for each semester hour of credit

B—2 quality points for each semester hour of credit

C—1 quality point for each semester hour of credit

D—0 quality points for each semester hour of credit

Quality points are transferable among the colleges under the jurisdiction of the State Board of Education.

### Honor Distinction

Students with averages of 2.50 or above graduate with high honors.

Students with averages of 2.00-2.49 graduate with honors.

Any student who fails to pass on 50 per cent of the work carried in any semester will not be permitted to enroll the following semester without permission of the President.

### AVERAGE NECESSARY FOR GRADUATION

While D is the passing grade for any subject, a weighted average of C on all subjects, or a total number of quality points equal to total semester hours of credit, is required for graduation.

Candidates for degree for high school teaching must average C in each teaching field and in the twenty required hours of education.

### SPECIAL CURRICULUM REQUIREMENTS FOR GRADUATION

Under Courses of Study appearing later in this catalogue may be found a statement of constants and special requirements for the different degrees and diplomas.

As a member of The American Association of Teachers Colleges, Shepherd State Teachers College requires that at least one-third of the work toward any degree, or 43 semester hours, be elected from courses numbered 300 or above.

### APPLICATION FOR GRADUATION

The Dean's office provides a blank form of application for graduation adapted to ready checking against requirements as to subject groups. Students not in residence throughout the regular year in which they hope to meet requirements for graduation by summer term attendance should write for application for graduation not later than February 15.

Candidates for graduation are required to be present, in cap and gown, at commencement exercises in June of the year in which they complete the work for a degree.

### ADMISSION TO DIRECTED TEACHING

Requirements for admission to directed teaching are as follows:

1. Quality points equal to total semester hours of credit up to the time of admission, for directed teaching in either elementary or high school.
2. Quality points equal to total semester hours of credit on the teaching subject, for directed teaching in high school.
3. Reaching of prescribed standard in the required standard tests mentioned on page 22 and page 48.

### ENROLLMENT AND TUITION FEES

The State Board of Education has adopted the following fees:

West Virginia Students .....	\$25.00 a semester
Non-Resident Students .....	\$45.00 a semester

An additional fee of \$5.00 per student per semester is charged for athletics and other student activities.

Summer School .....	\$25.00
Extension Courses .....	\$5.00 per semester hour

### FEES FOR PART-TIME STUDENTS

For students doing less than full work of a semester, the fees are as follows: For 1 semester hour, \$5.00; for 2 semester hours, \$8.00; for 3 semester hours, \$10.00; and \$3.00 for each additional hour up to and

including 8 semester hours, after which full tuition shall be charged.

Special fees for Summer School at \$15.00 up to 4 hours; above 4 hours the full fee is charged.

### REFUNDING FEES

Students withdrawing from the college before the end of the second week of a semester may obtain a refund of three-fourths of the fees paid. Students withdrawing before the end of the fourth week of a semester may obtain a refund of one-half of the fees paid. After the end of the fourth week no part of the fees can be refunded.

For the Summer Term no fees are refunded after the end of the second week.

### EXPENSES

Board and Room .....	\$180.00	\$180.00
Books and Stationery .....	25.00 to	30.00
Laundry .....	20.00 to	30.00
Tuition .....	50.00	50.00
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Total for Resident Students .....	\$275.00 to	\$290.00
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Total for Non-Resident Students.....	\$315.00 to	\$330.00

To this should be added traveling and incidental expenses, which will vary with the distance traveled in coming to the school, and the personal habits and inclinations of the student.

### APPROVED DEFINITION OF RESIDENCE

The residence of a person under 21 years of age is fixed by the residence of his parents, bona fide guardian, or the parents with whom he makes his home.

NOTE: A person named as a guardian for the purpose of obviating this provision is not a bona fide guardian. A declaration of intended residence in the state of West Virginia shall not constitute citizenship within said state for the purpose of establishing residence under this provision.

A resident student is one whose actual bona fide residence is within the state of West Virginia.

A person who resides in another state and comes into West Virginia for the purpose of attending school, or for any other temporary purpose, must pay the tuition fee fixed for a non-resident student.

### BOOKS

Students will do well to bring with them any books they may have, but should not purchase new books until they have enrolled and been assigned to their courses.

Students of the more advanced classes frequently have second-hand books for sale at from three-fifths to four-fifths of the original cost.

New books may be secured from the College Book Store, at approximately one dollar per semester hour of credit.

### BOARDING

**Dormitory**—So far as accommodations allow, young women without relatives in town will room and board in the dormitory.

A reservation fee of \$5.00 should accompany each application for dormitory accommodations. This will apply toward payment of dormitory fees. In no case will fees be returned.

All the bed linen and toweling for the dormitory rooms are furnished by the State, but each student is requested to bring a pair of woolen blankets, one quilt, small rug, dresser scarf. Curtains are not furnished but can be purchased jointly by room-mates.

**Private Families**—Many of the best homes in the town accommodate student roomers and boarders. Young women who fail to secure places in the dormitory take advantage of the privileges, and men also find accommodations with private families, where they seem to be well satisfied with their treatment. Board and room with private families varies from \$6.00 to \$8.00 per week.

The President has jurisdiction over these boarding places and persons who keep student boarders are required to enforce any regulation in reference to the conduct of students in their homes which he may from time to time find it necessary to prescribe.

### STUDENT LIVING

The following is an order of the State Board of Education for all colleges where dormitories are maintained for women:

“The college authorities acknowledge only the relationships of: grandparents, parents and a married brother or sister as justifying a woman student to sign ‘Living with relations.’

“The college authorities do NOT recognize that a woman student may register to live with aunts, uncles, cousins, or friends. Such arrangements are looked upon as exceptional, and will be granted by the Dean of Women only upon personal

application of both parties and under very unusual circumstances.

"The Housing Regulations pertain to ALL women registering in colleges under control of the State Board of Education, regardless of age or marital status, and are in effect during all sessions, summer as well as spring and fall.

"A complete list of approved rooming houses for colleges under the supervision of the State Board of Education may be procured from the offices of Dean of Women."

### DORMITORY RULES

The following rules have been adopted by the State Board of Control:

1. No person shall room in the dormitory who does not board there.
2. No student who is not a resident of the State of West Virginia shall room in the dormitory, except by special permission.
3. The rates are as follows:

Board per week .....	\$4.50
Rooms, per week, per person .....	.50

The rules and regulations for the government of the dormitory are designed to meet the intellectual, social and moral needs of the students and are rigidly enforced. Any student who steadfastly refuses to conform to the regulations shall be dismissed from the school. No deductions are made on account of absence from the dormitories except at the regularly scheduled holiday vacations, and in cases of illness.

Students are required to replace all broken or useless electric light globes in their rooms during their occupancy. For any mutilation of walls, floors or furnishings or loss incurred by the student a replacement fee will be charged.

### STUDENT LOAN FUND

A few years ago a student loan fund amounting to about \$150 was contributed by alumni of the school, and several worthy young people have already been aided. The class graduating in 1917 invested \$100 in a Liberty Bond, and the faculty at the same time invested \$50, both contributing thus to the loan fund. Since that time the contributions have been increasing in number until the fund now approaches \$500.

The Y. W. C. A. contributed \$50 to the fund in 1927. Miss Ella M. Turner also makes a contribution of \$50.00 annually.

The class of 1926 left \$150 as a class fund which is to supplement the Student Loan Fund.

The fund is in charge of W. H. S. White, president of the school and ex-officio chairman of the loan committee; Ella M. Turner, mem-

ber of the faculty and alumni; and Mrs. Llewellyn Potts, president of the alumni association. Applications for loans from the fund should be made to the president of the school.

Last year students were loaned \$1,000 from the West Virginia Knight Templar Student Loan Fund. This is a great boon to deserving students. The amount is limited to \$250 a year to each student.

### RELIGIOUS INFLUENCE

It is not to be supposed because this is a State School and in no way connected with any religious denomination or sect that it encourages any the less character building and religious living. On the contrary, it is often found that the moral and religious atmosphere that pervades State Schools such as this is in every way wholesome and as conducive to upright Christian living as that of schools which are under the control of some religious sect.

Students are expected to attend at least one service each Sunday in the church of their choice. Shepherdstown has most excellent advantages in this regard, there being no fewer than seven churches having regular services, presided over by a clergy of unusual ability for so small a town. Students are welcomed to their services by both pastor and congregations and find here a pleasant church home. Most of the students are active workers in the Sunday schools and churches, as are also most of the members of the faculty.

A Young Women's Christian Association and a Young Men's Christian Association are active organizations of the college.

### SOCIAL DIVERSIONS

Social diversions of a pleasing and cultural character are not lacking at Shepherd College. Receptions are given each year by the faculty and the various student organizations. All these functions are given under proper supervision and they do much toward bringing about the cordial and sympathetic relationship between faculty and students that is so characteristic of this school.

### GENERAL REGULATION ON DISCIPLINE

The regulations of the college shall require from every student decorous, sober, and upright conduct so long as he remains a member of the college student body, whether within the college precincts or anywhere else.

The president and faculty shall have authority to formulate specific regulations for the administration of this provision.

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COLLEGE ASSEMBLIES

A college assembly is held each Wednesday morning at 10 o'clock, at which there are special lyceum or entertainment numbers, visiting speakers of note, and programs prepared by student groups. Every student is expected to be present at these assemblies.

## TRANSCRIPT OF CREDIT

At the end of any semester or term, students who wish to discontinue their work or to transfer to another institution may secure transcripts of their credit and certificates of honorable dismissal by applying to the Dean, and submitting clearance slips from the Book Store, Library, Dormitory and Financial Secretary that all bills are paid. No charge is made for the first transcript, but each copy thereafter will be charged for at the rate of one dollar (\$1.00) per copy. Carbon copies of transcript are charged for at the rate of 25 cents per copy.



## EQUIPMENT

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### BUILDINGS

The school has now six large and commodious buildings in which to carry on its work. The oldest of the six is the original Shepherd College, now McMurran Hall. This was transferred by perpetual lease to the Board of Trustees of Shepherd College by Shepherd Brooks, Esq., of Boston. This board, which is a self-perpetuating body, put the building at the State's disposal for normal school purposes at the school's first founding; and it was the sole home of the school continuously until 1897, when the school occupied a new building erected just north of the College, which was destroyed by fire in the spring of 1901. The "Old College" is now used by the biology and music departments. It contains six commodious rooms.

Adjoining the above is Reynolds Hall (the old Town Hall) which was erected in 1889 by the citizens of Shepherdstown and was put at the disposal of the school. It was used until recently for commencement exercises, lectures, receptions, etc., and was the place for holding chapel exercises. It is now used for theatricals and the speech arts.

The main college building, Knutti Hall, was completed and first occupied in the spring of 1904. It is thoroughly modern and well appointed. The basement contains a large gymnasium, lavatories, toilet rooms, a manual training shop and laboratories for the physics and geography departments. The first floor contains the President's office, Dean's office, library; cloak rooms and six commodious class rooms. On the second floor are found a fine auditorium, with seating capacity of about seven hundred, five class rooms, offices and rest rooms. This building, as also the other, is heated by hot water. The boiler room is a short distance from the main structure. The building is lighted by electricity.

### WHITE GYMNASIUM

In a climate like ours, where much of the year the weather is unfit for out-of-doors sports, it is essential that schools have gymnasiums of dimensions adequate to admit of various indoor games and exercises, and equipped with all needed appliances for the development of the physical man. Shepherd State Teachers College possesss such a gymnasium in its new physical education building. It has ample room for basketball, tennis and indoor baseball, and is used continuously by the students. Physical education classes are held in this building and are open to both sexes.

### FAIRFAX FIELD

This fine field lies in the rear of Miller Hall and is entirely adequate for all open air games, football, baseball, hockey and track.

### MILLER HALL

This hall for women is a three-story colonial dormitory just two squares from the main building. It is modern in every detail and offers advantages that have been demanded by our patrons for some years. The dining room with a capacity of one hundred or more, laundry, kitchen, serving room and the heater room are on the first floor. On the second floor are a large reception room, a rest room, library and nine bed rooms 15-12. Each bed room contains two closets with shelves and lavatory with hot and cold water. Bath room and lavatories are found at each end of the corridor. The third floor contains thirteen bed rooms, a hall and lavatories. The east, north and south sides have porches. All inquiries concerning room should be addressed to the President of the school, or to Miss Jean Richmond, Dean of Women.

### RUMSEY HALL

The Men's Dormitory in the center of town is of red brick, contains twenty-seven bed rooms, two reception rooms, and is equipped with bath rooms, lavatories, electric lights and steam heat. All meals are served in the dining room at Miller Hall.

Reservations may be made by applying directly to the President.

### LABORATORIES

The Biology Laboratories occupy three rooms equipped to meet increasing needs growing out of the enriched curriculum. They are plumbed for water and furnished with biological tables accommodating thirty-two students at one time. These laboratories have an excellent collection of zoological and botanical specimens, numerous anatomical and zoological models, and a fine collection of apparatus for physiology, bacteriology, and histology. This is one of the best equipped laboratories for botany, zoology, nature study, etc., to be found anywhere.

The Chemistry Laboratory has accommodations for twenty-four students at one time, and is equipped with all necessary chemicals and apparatus for standard work in first and second year college chemistry. A blau gas system renders the heating the same as with natural gas.

The Physics Laboratory is well supplied with demonstration apparatus and complete sets of apparatus for individual experiments.

Numerous geological specimens, maps, tellurians and charts meet the needs of geography for illustrative teaching.

### THE HOME ECONOMICS COTTAGE

The Domestic Science Department is fitted with an electric range, an oil range, tables for twenty-four students, and all necessary culinary apparatus for individual and group work. For domestic art Singer

sewing machines and cutting tables are provided. The new Home Economics Cottage is one of the most admired and artistic buildings on the campus.

### LIBRARY

The library occupies an attractive and well lighted section of the first floor of Knutti Hall extending nearly the length of the rear of this building. It contains approximately 15,000 well-selected volumes including well-known reference books, authoritative writings on education, and representative literature of outstanding modern authors as well as the classics of the past. About 150 general, technical and professional periodicals are subscribed for, covering all courses in the curriculum emphasizing especially those relating to elementary and secondary education. The library offers a pleasant environment for study and research. It is open from 8:00 a. m. until 5:00 p. m. every school day and from 9:00 a. m. to noon on Saturdays.

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### STUDENT ACTIVITIES

**Young Women's Christian Association**—The regular time of meeting is Monday evening.

**Young Men's Christian Association**—The regular time of meeting is Monday evening.

**The Picket**—This school paper now in its forty-third year is issued twenty times a year by a staff of student editors with the approval and help of the faculty. The class in journalism offers regular credit.

**Alpha Psi Omega**—This is the National Honorary Dramatic Fraternity of the campus. It was founded at Fairmont State Teachers College in 1925 and chartered at Shepherd State Teachers College in 1932.

**Forensic Society**—Shepherd has always taken an active part in intercollegiate debating and oratory. All students interested in forensic work are urged to try out for either debate or oratory. Individuals are selected to represent the college in intercollegiate contests by eliminations held earlier in the season. English credit is given for participation in either debate or oratory.

Debating teams usually compete with the West Virginia Colleges, Shippensburg (Pa.) Teachers College, Western Maryland College, Bridgewater College, Emory and Henry College, and in the tournament of the Grand Eastern Conference held at Winthrop College, Rock Hill, North Carolina.

**Social Fraternities**—Social fraternities are represented by the Phi Chi Sorority and the Theta Sigma Chi Fraternity.

**The Student Association**—This is directed by the student president, vice-president, secretary-treasurer and members of the student council elected two from each class.

This association has a committee on social activities, a committee on student publications, and a committee on athletics.

Award of athletic insignia and gold medals for intercollegiate orators and debaters are made through this association.

**The Shepherd College Choir**—The Choir was organized in September, 1936, for the purpose of offering opportunity for study and public performance of the best choral literature, especially that of the 'a capella' style. In addition to concerts given locally, the choir takes an extended tour. To meet the exacting requirements essential to a perfect performance, the choir practices four times a week. Students who wish to gain entrance to the choir must make application for membership and take tests for talent and ability during the first week of the first semester.

**Journalism Club**—Composed of honor students in the Journalism classes.

## COURSES OF STUDY

Three courses of study are offered, as follows:

1. Standard Normal Course, consisting of two years and preparing for teaching in the elementary school.
2. College Course, consisting of four years in preparation for teaching in elementary school and leading to the A. B. degree in elementary education.
3. College course, consisting of four years in preparation for teaching in high schools and leading to the A. B. degree in secondary education.

## STANDARD NORMAL COURSE

(A two-year program for the training and certification of Elementary teachers and principals, as outlined in Teacher Training Bulletin No. 7, 1934.)

Students admitted to this curriculum must attain a definite standard in the following subjects: English, composition, spelling, and arithmetic—the eighth grade norm on a standard test; and penmanship—70 on the Ayers' scale.

Subjects required:

**English**—101, 102—5 to 6 hrs.; 202—2 hrs.; 2 hrs. elective from 103, 104, 106, 201, 204, 215, 306, 308, 316. Total, 10 hrs.

**Social Studies**—201, 202—6 hrs.; 3 hrs. from 301, 302; Geog. 101—3 hrs.; 3 hrs. from Geog. 102, 104, 201, 301. Total 15 hrs.

**Science**—Biol. 101, 102—6 hrs.

**Health and Physical Education**—101—2 hrs.; 102—2 hrs.; 201—1 hr.; 202—1 hr. Total, 4 hrs.

**Art**—101, 102—4 hrs.

**Music**—201, 202—4 hrs.

**Education**—101—2 hrs.; 102—3 hrs.; 103—3 hrs.; 202—2 hrs.; 205—5 hrs.; 5 hrs. elective from 204, 304, 312, 321, 322. Total, 20 hrs.

**Academic Electives**—3 hrs.

Completion of the above curriculum entitles the student, upon application and payment of a fee of one dollar, to receive a standard normal certificate valid for five years and renewable under certain conditions for five-year periods.

Thirty six weeks in residence in college recommending is required, and 12 hours extension permitted.

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Bulletin I, Certification of Teachers, 1938, issued by the State Department of Education, permits a student to elect the following requirements for a standard normal certificate:

Composition, 5 hrs.; Children's Literature, 2 hrs.; 3 hrs. elective from Literature, Advanced Composition, Library Work.

American History and Government, 6 hrs.; West Virginia History, Government and Geography, 3 hrs.; Sociology, 2 hrs.; Geography, 2 hrs.; 2 hrs. elective from advanced courses in History, Government, Economics, Sociology, Geography.

Biological Science, 3 hrs.; Physical Science, 3 hrs.

Teachers Arithmetic, 2 hrs.

Introduction to Music, 2 hrs.; Public School Music, 4 hrs.

Introduction to Art, 2 hrs.; Public School Art, 2 hrs.

Health Education, 2 hrs.; Physical Training, 2 hrs.; Graded Games and Playground Supervision, 2 hrs.

Educational Psychology, 3 hrs.; Principles, Methods and Management in Elementary Schools, 3 hrs.; Organization and Program of Study of the West Virginia School System, 2 hrs.; Directed Teaching, including training in the primary, intermediate and upper elementary grade levels, 5 hrs.

The applicant may, upon recommendation of the college, substitute five years experience in the elementary grades for directed teaching until the end of the 1940 series. Thereafter, applicants for normal certificates may qualify with 2 hours of directed teaching if they have had five years experience in the elementary grades. Electives to replace the directed teaching may be taken from History of Education, Philosophy of Education, Educational Sociology, Kindergarten and Primary Education, Tests and Measurements, Child Psychology, General Psychology, Elementary School Administration and Supervision.

This certificate requires 64 hours and recommendation from the college where 32 hours of residence work has been completed or from the college where the last 16 hours of residence work has been completed in addition to a year's residence in another institution. Twelve hours of extension work is permitted.

### CURRICULUM FOR DEGREE IN ELEMENTARY EDUCATION

(A four-year program for the training and certification of elementary teachers and principals, as outlined in Teachers Training Bulletin No. 7, 1934.)

Students admitted to this curriculum must attain a definite standard in the following subjects: English, composition, spelling, arithmetic—the eighth grade norm on a standardized test; and penmanship—70 on the Ayers' scale.

#### Subjects required:

**English**—101, 102—5 hrs.; 202—2 hrs.; 205 or 206 or 311—2 hrs.; 201 or 204 or 306 or 316—2 hrs.; 9 hrs. elective from 103, 104, 106, 201, 204, 215, 306, 308, 316. Total, 20 hrs.

**Social Studies**—201, 202—6 hrs.; 301, 302—6 hrs.; 203 or 204—3 hrs.; 205—3 hrs.; Geog. 101—3 hrs.; 6 hrs. elective from Geog. 102, 104, 201, 301. Total, 27 hrs.

**Science**—102—3 hrs.; 6 hrs. elective from 101, 201, 202, 231, 232, 303, 306. Total, 9 hrs.



**Education**—102—3 hrs.; 101—2 hrs.; 103, 202—5 hrs.; 205—5 hrs.; 402—3 hrs.; 303—2 hrs.; 5 hrs. elective from 204, 304, 312, 321, 322; 5 hrs. elective from 310, 311, 323, 408, 411. Total, 30 hrs.

**Health and Physical Education**—102—2 hrs.; 101, 201, 202—4 hrs.

**Music**—201, 202—4 hrs.

**Art**—101, 102—4 hrs.

**Electives**—28 hrs., not to include more than 6 hrs. in Elementary Education. Total hours in curriculum, 128.

Each student preparing to teach above sixth grade must be prepared to teach two subjects departmentally by earning the minimum number of hours indicated as follows: English, 30; Social Studies, 30; Science, 24; Mathematics, 10; Health and Physical Education, 24; Music, 24; Art, 16; Practical Arts, 13.

Completion of the above curriculum entitles the student, upon application and payment of a fee of one dollar, to receive a collegiate elementary certificate valid for five years and renewable under certain conditions for five-year periods.

### CURRICULUM FOR DEGREE IN SECONDARY EDUCATION

(A four-year program for the training and certification of teachers and administrators for Junior and Senior High Schools, as outlined in Teachers Training Bulletin No. 7, 1934.)

#### General Academic Requirements

1. English, 8 hrs.; Public Speaking, 2 hrs.
2. Social Studies, 15 hrs. Three hours each in History, Political Science, Sociology, Economics, and an additional 3 hrs. in one of them.
3. Science, 6 hrs.
4. Physical Education, 4 hrs.; Health Education, 2 hrs.
5. Preparation for Directing one Co-curricular Activity, 2 hrs.

#### Education Requirements

Education 102—3 hrs.; 301—2 hrs.; 302—3 hrs.; 304—2 hrs.; 405—3 hrs.; 403—2 hrs.; 5 hrs. elective from 311, 312, 411. Total, 20 hrs.

#### Teaching Subject Requirements

Two of the following teaching subjects are required. See table, given later, which shows the teaching combinations most frequently needed in the high schools of West Virginia.

**Art**—29 hours from those listed under description of Art courses.

**Biology**—24 hrs. Biology and 6 to 8 hrs. Chemistry. Elect 12 to 18 hrs. from Biology 201, 202, 231, 232; and 6 to 12 hrs. from 303, 306, 344, 404, 405, 406.

**Commerce**—32 hrs. The following courses are approved: Commerce 101, 102, 201, 202, 301, 302, 303. Economics 205, 206, 305.

**English**—34 hrs. From 101, 102, 311 and 405—9 to 10 hrs.; 201—2 hrs.; 205—2 hrs.; from 204, 206, 306, 316—2 hrs.; 106—3 hrs.; from 103, 104—3 hrs.; from 104, 301, 302, 303, 304, 308, 313, 314, 404, and 215 or 307 or 312—12 to 13 hrs.

**French**—20 hrs. and 2 units of high school French. From 201, 202, 301, 302, 401, 402, 403, 404—20 hrs.

**Home Economics**—36 hrs. and 8 hrs. Chemistry. In partial completion of this requirement, the following courses in Home Economics are offered: 103, 104, 201, 202, 301, 306, 307, 309, and Art 301, 302.

**Latin**—20 hrs. and 2 units of high school Latin. From 201, 202, 301, 302, 303, 401, 402—20 hrs.

**Mathematics**—16 hrs. and 2 units of high school Mathematics. From 101, 102, 201, 202, 302, 303—16 hrs.

**Music**—36 hrs. For partial completion of this requirement, see listings under description of Music courses.

**Physical Education**—30 hrs. For partial completion of this requirement, see listings under description of Physical Education courses and Biology 306.

**Physical and General Science**—39 hrs. Chemistry 111, 112—8 hrs.; from Chemistry 311, 312, 316—8 hrs.; Physics 211, 212, 411, 412—12 hrs.; Biology 201, 202, 231, 232, 306—8 hrs.; Geography 206—3 hrs.

**Social Studies**—40 hrs. 103, 104—6 hrs.; 201, 202—6 hrs.; 321—3 hrs.; from 311, 312—3 hrs.; 205, 206—6 hrs.; from 203, 204, 303—4 hrs.; 301, 302—6 hrs.; Geography 101, 301—6 hrs.

Total hours in curriculum, 128 hrs.

Electives beyond general academic requirements, education requirements and two teaching subject requirements may not include more than 4 hours of Education.

In some cases, electives may be so chosen as to give the student a third teaching subject, which requires three-fourths the total number of hours required for a first or second teaching subject. Library as a third subject may be added to any high school certificate, provided the applicant has completed, in addition to the work required in two teaching fields, eight semester hours of library work including two hours of library practice.

The following table lists the Teaching Fields and indicates the approved Teaching Combinations:

Teaching Field	No. Hrs.	Another Teaching Field														No. Comb.
		A. Agriculture	B. Art	C. Biology	D. Commerce	E. English	F. French	G. Home Econ.	H. Ind. Arts	I. Latin	J. Mathematics	K. Music	L. Physical Educ.	M. Phys. & Gen. Sci.	N. Social Studies	
A. Agriculture	41			1					1					1		3
B. Art	29					1	1	1	1		1	1			1	7
C. Biology	24	1						1			1		1	1		5
D. Commerce	32					1					1	1			1	4
E. English	34		1		1		1			1		1			1	6
F. French	20		1			1						1	1		1	5
G. Home Economics	36		1	1								1	1		1	5
H. Ind. Arts	35	1	1								1		1	1		5
I. Latin	20					1									1	2
J. Mathematics	16		1	1	1				1				1	1	1	7
K. Music	36		1		1	1	1	1					1		1	7
L. Physical Education	30			1			1	1	1		1	1		1	1	8
M. Phys. & Gen. Sci.	39	1		1					1		1		1			5
N. Soc. Studies	40		1		1	1	1	1		1	1	1	1			9
No. Combinations		3	7	5	4	6	5	5	5	2	7	7	8	5	9	78

### TEMPORARY AND PROVISIONAL CERTIFICATES

**First Grade Temporary Certificates**, valid for two years, may be issued under either of two sets of requirements:

1. Completion of 48 hours of the Standard Normal Curriculum approved by the State Board of Education including English 6 hours, Elementary Education 12, Physical Education 2, and the completion of some subject in each of the other groups. Not more than 12 hours may be completed by extension, and 12 weeks of residence work will be required.

2. Under regulations in Bulletin I, Certification of Teachers, 1938, requiring 5 hours Composition; 3 hours elective from Literature, Advanced Composition, Library Science; 6 hours American History and Government; 4 hours from Economics, Sociology, Government, and West Virginia History, Government and Geography; 3 hours Biological

Science; 2 hours Teachers Arithmetic; 2 hours Introduction to Music; 2 hours Public School Music; 2 hours Introduction to Art; 2 hours Health Education; 2 hours from Physical Training, Graded Games and Playground Supervision; 3 hours Educational Psychology; 3 hours Principles and Methods of Teaching in Elementary Schools; 4 hours from History of Education, Philosophy of Education, Educational Sociology, Kindergarten and Primary Education, Tests and Measurements, Child Psychology, General Psychology, Elementary School Administration and Supervision; 5 hours elective. Twelve hours extension permitted, and 12 hours required in college recommending.

**Second Grade Temporary Certificates**, valid for one year in elementary schools, may be issued under either of two sets of requirements:

1. Completion of 40 hours of the Standard Normal Curriculum approved by the State Board of Education including Elementary Education 8 hours and the completion of some subject in each of the required groups. Not more than 12 hours may be taken by extension, and 12 weeks residence in college recommending is required.

2. Under regulations in Bulletin I, Certification of Teachers, 1938, requiring 40 hours of collegiate elementary work, including English 5 hours, American History and Government 6, Geography 3, Elementary Education 8, Art 2, Music 2, Science 3, Health Education 2. Twelve hours of residence work must be completed in college recommending, and 6 hours of extension work is permitted.

**Provisional Certificates** for the elementary school or for the high school may also be issued to graduates of standard colleges. For requirements, see Teachers Training Bulletin No. 7, 1934 and Bulletin I, Certification of Teachers, 1938.

For **Renewal of Certificates**, teachers in service should see their County Superintendent.

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### Non-Credit Subjects

**Arithmetic.** A standard Arithmetic Test is given to all students preparing for elementary school teaching and students who elect Science or Mathematics as a high school teaching subject. The standard for the eighth grade must be met or the student is required to take additional work in the subject.

This test is given at 11 o'clock on the first Friday of each term or semester.

**English.** A standard English test is given all first year students.

This test is given at 9 o'clock on the Fall enrollment day for freshmen.

Those who do not meet eighth grade standards are required to take the work without credit until the standard is reached.

**Writing.** All students are required to make a grade of 70 on the Ayres Handwriting Scale before receiving credit on Education 103.

### **Resident Work**

1. The term "Resident Work" shall be interpreted to mean either—

- (a) Work done on the campus of the institution or
- (b) Work done under conditions that in the opinion of the faculty give the student approximately the same institutional privileges and influences as are afforded students in regular attendance in residence, or
- (c) Work done in a school organized by the institution away from the institutional campus when at least half of the members of the institutional staff are members of the faculty of the institution.

2. The amount of resident work required in the school that grants a degree and recommends the applicant for a certificate is 36 weeks.

### **Extension Work**

1. The amount of extension work that may be accredited in meeting the requirements for a degree is 24 hours.

2. The total amount of extension work that may be done during one term of teaching shall not be more than 6 hours.

### **SUMMER SCHOOL**

A Summer School for teachers and those expecting to teach was first instituted here during the summer of 1907. The experiment proved so successful that a similar school was again instituted in the summer of 1908. The thirty-second annual summer school was opened June 14, 1937. The length of the term is nine weeks.

Those who are interested in summer school work for next year should notify the President, or A. D. Kenamond, director of summer school, early in the spring of 1939.

OUTLINE OF WORK BY DEPARTMENTS

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**Scheme of Numbering Courses**—Courses numbered 101 to 199 are for first year students; 201 to 299 for second year students; 301 to 399 for third year students; 401 to 499 for fourth year students. First year students are not admitted to courses numbered 301 or above. Third and fourth year students must elect at least one-half of their work from courses numbered 301 or above.

**Schedule of Classes and Hours**—Under description of courses, the hour and days on which the courses are offered during the first and second semesters 1938-1939 are given. However, if class size does not warrant offering a course, the course may be withdrawn.

## AGRICULTURE

Mr. Newcome

101. General Agriculture. Credit—Three hours.

102. Horticulture. Credit—Two hours.

## ART

Miss Ireland

101. Introduction to Art. Credit—Two hours. Offered first semester in two sections: M, W, Th at 2:45, and M, Tu, Th at 10:55.

102. Public School Art. Credit—Two hours. Art 101 is a pre-requisite. Offered second semester in two sections: M, W, Th at 2:45, and M, Tu, Th at 10:55.

104. Commercial Art. Credit—Three hours. Art 101 is pre-requisite. Offered second semester M, Tu, Th, F at 10:00.

201. Art Appreciation. Credit—Four hours. Offered first semester Tu, W, Th, F at 9:05.

202. Mechanical Drawing. Credit—Three hours.

211. Introduction to Crafts. Credit—Two hours. Offered second semester Tu, W, Th, F at 9:05.

301. Principles of Design. Credit—Three hours. Offered first semester M, Tu, W, Th at 1:50.

302. Applied Design. Credit—Three hours. Art 301 is pre-requisite. Offered second semester M, Tu, W, Th at 1:50.

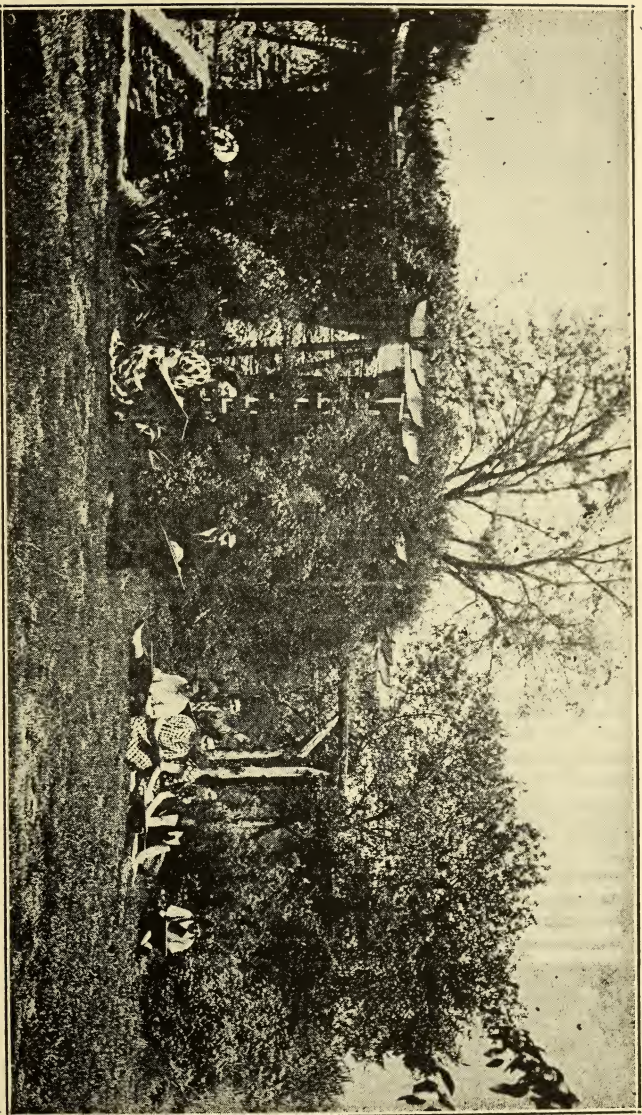
401. Advanced Design. Credit—Three hours. Art 301 is pre-requisite.

402. Oil Painting. Credit—Three hours. By permission of the instructor.

403. Water Color Painting. Credit—Three hours. By permission of the instructor. Offered first semester M, Tu, Th, F at 10:00.

404. Ceramics. Credit—Three hours. By permission of the instructor.





ART CLASS AT WORK.





## BIOLOGY

Mr. Bretnall and Mr. Newcome

101. **Principles of Biology.** Credit—Three hours. For elementary education students. Mr. Newcome. Offered first and second semesters M, W, F at 9:05.

102. **Biological Nature Study.** Credit—Three hours. For elementary education students. Mr. Bretnall. Offered first semester M, Tu, W, Th at 1:50; second semester Tu, W, Th, F at 12:55.

201 and 202. **General Botany.** Credit—Four hours each semester. Mr. Bretnall. Lectures M, W at 10:55; laboratory Tu, F at 10:00 and 10:55.

231 and 232. **Zoology, invertebrate and vertebrate,** the latter on a comparative anatomy basis. Credit—Four hours each semester. Mr. Bretnall. Lectures W, F at 9:05; laboratory M, Th at 9:05 and 10:00.

303. **Entomology.** A study of insects. Credit—Three hours. Mr. Bretnall. Offered second semester, lecture W at 1:50; laboratory M, Th at 1:50 and 2:45.

306. **Human Physiology.** Credit—Four hours. Mr. Bretnall. Offered first semester M, Tu, W, Th, F at 12:55.

321. **Plant Taxonomy.** Botany 201 and 202 are pre-requisite. Credit—Four hours. Mr. Newcome.

344. **Genetics.** Botany 201 and 202 and Zoology 231 and 232 are pre-requisite. Credit—Three hours. Mr. Bretnall.

401. **Histology.** Botany 201 and 202 and Zoology 231 and 232 are pre-requisite. Credit—Three hours. Mr. Bretnall.

404. **Bacteriology.** Credit—Two hours. Mr. Bretnall. Offered second semester, laboratory Tu, F at 1:50 and 2:45.

405. **Microscopic Anatomy.** A study of the tissues of the mammal body on a laboratory basis. Credit—Three hours. Mr. Bretnall.

406. **Embryology.** A study of vertebrate development. Credit—Three hours. Mr. Bretnall.

## COMMERCE

Miss Williams

101, 102. **Accounting.** Credit—Three hours each semester. Offered first and second semester M, Tu, W, Th, F at 9:05.

201, 202. **Stenography.** Credit—Three hours each semester. Typewriters of several makes are furnished on which students are given instruction. No credit is given, however, for typewriting except in connection with Stenography. Offered first and second semesters M, W, Th at 2:45.

301. **Advanced Accounting.** Credit—Two to five hours. Offered first semester for two hours, Tu, F at 2:45.

302. **Secretarial Training and Office Practice.** Credit—Three to five hours.

303. **Commercial Law.** Credit—Two hours. Offered second semester Tu, F at 2:45.

Credit toward commerce certificate is given for Economics 205, 206 and 305.

### EDUCATION

Dr. Ash, Dean Kenamond, Miss Shaw, Miss Gall

**101. Classroom Management.** Includes the organization and program of West Virginia elementary schools. Credit—Two hours. Miss Shaw. Offered first semester M, Th at 10:00.

**102. Educational Psychology.** Credit—Three hours. Dean Kenamond. Offered first semester M, W, F at 12:55 and second semester M, W, Th at 1:50.

**103. Teaching of Reading, Writing, Arithmetic, Language, Spelling.** Credit—Three hours. Miss Gall. Offered first semester Tu, Th, F at 8:10; and second semester M, Tu, Th at 10:00.

**202. Teaching of Social Studies and Literature.** Credit—Two hours. Miss Shaw. Offered first semester Tu, F at 10:00; and second semester M, W at 8:10.

**204. Problems of Rural Education.** Credit—Two hours. Dean Kenamond. Offered first semester Tu, F at 1:50.

**205. Observation and Directed Teaching.** Credit—Five hours. Miss Shaw and Miss Gall. Offered either semester daily at 9:05, 10:55, 12:55 or 1:50, with daily conference at 2:45.

**301. Psychology of Secondary Education.** Credit—Two hours. Dr. Ash. Offered first semester M, W at 8:10.

**302. Methods of Teaching in High School.** Credit—Three hours. Dr. Ash. Offered first semester Tu, Th, F at 8:10.

**303. Supervision of Elementary Instruction.** Credit—Two hours. Dean Kenamond. Offered second semester Tu, F at 1:50.

**304. Tests and Measurements.** Credit—Two hours. Dr. Ash. Offered second semester M, W at 8:10.

**310. Psychology of Elementary School Subjects.** Credit—Three hours.

**311. Educational Sociology.** Credit—Two hours. Dr. Ash.

**312. History of Modern Education.** Credit—Three hours. Dr. Phillips. Offered second semester M, Tu, Th at 10:55.

**321. Kindergarten-Primary Education.** Credit—Two hours. Miss Gall. Offered first semester M, W at 8:10.

**322. Problems of Child Adjustment.** Credit—Two hours. Dr. Phillips.

**323. Child Psychology.** Credit—Three hours. Dr. Phillips. Offered first semester M, Tu, Th at 10:55.

**401. High School Organization and Administration.** Credit—Three hours. Dr. Ash. Offered second semester Tu, Th, F at 8:10.

**402. Elementary School Administration.** Credit—Three hours. Offered second semester Tu, Th, F at 10:00.

**403. Materials and Methods.** To be taken in first teaching subject by secondary education seniors. Credit—Two hours. Dr. Ash. Offered first semester M, W at 2:45.

404. **Materials and Methods.** Elective in second teaching subject by secondary education seniors. Credit—Two hours. Dr. Ash.

405. **Directed Teaching in High School.** Credit—Three hours. Dr. Ash. Offered either semester daily at 9:05, 10:00, 10:55, 12:55 or 1:50 with conference Tu or Th at 2:45.

408. **Supervising Directed Teaching in Elementary School.** Open to advanced students with teaching experience, on approval of instructor. Credit—One to two hours. Miss Shaw.

411. **Philosophy of Education.** Credit—Two hours. Dr. Ash. Offered second semester M, W at 2:45.

412. **Statistics and Graphic Methods.** Credit—Two hours. Dr. Ash.

### ENGLISH

Miss Turner, Miss Arnold, Mr. Horner

101. **Composition.** This course is required of all students. Credit—Three hours. Mr. Horner. Offered first semester in two sections: Tu, Th, F at 8:10; M, W, Th at 1:50. Offered second semester Tu, Th, F at 8:10.

102. **Composition.** A continuation of Composition 101. Credit—Two to three hours. Mr. Horner. Offered second semester for three hours, M, W, Th at 1:50; for two hours, M, W, at 2:45.

103, 104. **General Survey of English Literature.** Credit—Two hours for each semester. Miss Turner. Offered first and second semesters Tu, Th at 12:55.

106. **American Literature.** A survey course. Credit—Three hours. Miss Turner. Offered either semester Tu, Th, F at 8:10.

201. **Public Speaking.** Principles of effective speaking. Credit—Two hours. Mr. Horner. Offered first semester Tu, Th at 9:05.

202. **Children's Literature.** For elementary education students. Credit—Two hours. Miss Turner. Offered first semester M, Th at 10:00 and second semester W, F at 10:55.

204. **Public Speaking.** Play directing. Credit—Two hours. Mr. Horner. Offered second semester Tu, Th at 9:05.

205. **Journalism.** A beginning course. Credit—Two hours. Mr. Horner. Offered first semester Tu, Th at 12:55.

206. **Journalism.** A practical course in news gathering and writing. Journalism 205 is pre-requisite. Credit—Three hours. Mr. Horner. Offered second semester M, W, F at 12:55.

215. **Narrative Poetry.** Credit—Two hours. Mr. Horner. Offered second semester Tu, F at 10:00.

301. **The American Short Story.** Credit—Three hours. Miss Turner. Offered first semester M, Tu, Th at 10:55.

302. **Contemporary Literature.** Credit—Two hours. Miss Turner.

303. **Shakespeare.** Credit—Three hours. Miss Turner. Offered second semester M, W, F at 9:05.

**304. The Drama.** Thirty-two representative foreign and American plays read and studied. Credit—Three hours. Mr. Horner. Offered first semester M, W, F at 9:05.

**305. Public Speaking.** Debate, oration, the occasional address. Credit—One to two hours.

**306. Library Work.** Reference and bibliography. Credit—Two hours. Miss Arnold. Offered first semester Tu, F at 1:50.

**307. Victorian Poetry.** Credit—Two hours. Miss Turner.

**308. Bible as Literature.** Credit—Three hours. Miss Turner.

**311. Expository Writing.** Composition 101 and 102 are pre-requisite. Credit—Two hours. Miss Turner. Offered first semester W, F at 10:55.

**312. Lyric Poetry.** Extensive readings in British and American poetry of the older type, with interpretation of typical modern lyric poetry. Credit—Two hours. Mr. Horner.

**313. World Literature.** Credit—Two hours. Miss Turner. Offered second semester Tu, Th at 9:05.

**314. The English Novel.** Credit—Three hours. Miss Turner. Offered second semester M, W, F at 12:55.

**316. Library Work.** Cataloguing, accessioning and care of the school library. Credit—Two hours. Miss Arnold. Offered second semester Tu, F at 1:50.

**317. Library Work.** Organization and Administration. Planning and organizing a school library, together with technical and mechanical processes involved. Credit—Two hours. Miss Arnold.

**404. Great Essays.** Wide reading of older type of essay, plus intensive class study of the modern essay. Credit—Three hours. Mr. Horner.

**405. Study of the English Language.** Credit—Three hours. Miss Turner. Offered first semester M, W, F at 12:55.

## FRENCH

Miss Trotter, President White, Mr. Farnsworth

**101, 102. Beginner's French.** Not open to those who have had high school French. Credit—Six hours for the year. President White. Offered first and second semesters M, W, F at 12:55.

**103, 104. Intermediate French.** Credit—Four hours for the year.

**201. Fiction of the 19th Century.** Credit—Three hours. Mr. Farnsworth. Offered first semester M, W, Th at 2:45.

**202. Drama of the 19th Century.** Credit—Three hours. Mr. Farnsworth. Offered second semester M, W, Th at 2:45.

**301, 302. Advanced Readings.** Credit—Three hours for each semester. Miss Trotter. Offered first and second semesters M, W, F at 12:55.

**401. Advanced Grammar and Composition.** Credit—Two hours. President White. Offered first semester Tu, F at 10:00.

**402. Phonetics and Oral French.** Credit—Two hours. President White. Offered second semester Tu, F at 10:00.

**403. Outline of French Literature.** Credit—Two hours. Mr. Farnsworth. Offered first semester M, Th at 10:00.

**404. French Civilization and Culture.** Credit—Two hours. Mr. Farnsworth. Offered second semester M, Th at 10:00.

### GEOGRAPHY

Mr. Thacher, Miss Trotter

**101. Principles of Geography.** Credit—Three hours. Mr. Thacher. Offered first semester M, Tu, Th at 10:55; and second semester M, W, F at 9:05.

**102. Geography of North America.** Credit—Three hours. Mr. Thacher. Offered second semester M, Tu, Th at 10:55.

**104. West Virginia Geography, History and Government.** Credit—Three hours. Miss Trotter.

**201. Geography of Europe.** Credit—Two to three hours. Mr. Thacher.

**206. Physical Geology.** Offered for secondary education students electing Science as a teaching subject. Credit—Three hours. Mr. Thacher. Offered second semester Tu, Th, F at 8:10.

**301. Economic Geography.** Credit—Three hours. Mr. Thacher. Offered first semester Tu, Th, F at 8:10.

### HOME ECONOMICS

Miss Richmond

Twenty-eight hours of home economics are offered over a three-year training period. The fundamental science and art which are pre-requisites for these courses are provided in the three-year curriculum set up below. This sequence should be adhered to for satisfactory transfer credit.

#### First Year

First semester—English Composition 101, 3 hrs.; Chemistry 111, 4 hrs.; Modern European History 103, 3 hrs.; Principles of Economics, 3 hrs.; Textiles 103, 2 hrs.

Second semester—Health and Hygiene, 2 hrs.; Physical Education 101, 2 hrs.; Chemistry 112, 4 hrs.; Modern European History 104, 3 hrs.; English Composition 102, 3 hrs.; Clothing Construction 104, 2 hrs.

#### Second Year

First semester—Foods 201, 3 hrs.; Public Speaking 201, 2 hrs.; Botany 201, 4 hrs.; Educational Psychology 102, 3 hrs.; English Literature, 2 hrs.; Principles of Design, 3 hrs.

Second semester—Foods 202, 3 hrs.; Botany 202, 4 hrs.; Human Physiology 306, 4 hrs.; Applied Design, 3 hrs.; Physical Education 301, 2 hrs.

### Third Year

First semester—Methods of High School Teaching, 3 hrs.; Invertebrate Zoology, 4 hrs.; General Sociology, 4 hrs.; Dietetics, 4 hrs.; Advanced Clothing, 3 hrs.

Second semester—Tests and Measures, 2 hrs.; Vertebrate Zoology, 4 hrs.; State and Local Government, 3 hrs.; Home Furnishing, 4 hrs.; Home Management, 3 hrs.; Bacteriology, 2 hrs.

103. **Textiles.** Study of textile fibers and standard materials used for clothing and the home. Credit—Two hours. Offered first semester, laboratory Tu, F at 1:50 and 2:45.

104. **Clothing Construction.** Practice in hand and machine sewing and use of commercial patterns. Elements of clothing selection. Credit—Two hours. Offered second semester, laboratory Tu, F at 1:50 and 2:45.

201. **Foods.** Pre-requisite, chemistry. Technique and principles of cooking. Credit—Three hours. Offered first semester: lecture F at 9:05; laboratory M, W at 9:05 and 10:00.

202. **Foods.** Continuation of 201 with practice in meal preparation and service. Credit—Three hours. Offered second semester: lecture F at 9:05; laboratory M, W at 9:05 and 10:00.

204. **Foods and Nutrition.** For elementary teachers. The food aspect of the school health program. Credit—Two hours.

301. **Advanced Clothing.** Application of principles of dress design to the construction of garments in wool and silk. Credit—Three hours. Offered first semester: laboratory M, W, Th at 1:50 and 2:45.

304. **Child Development.** Child care and training from the viewpoint of home and parent. Credit—Two hours.

306. **Home Planning and Furnishing.** Room and furniture arrangement. Selection of home furnishings in traditional and contemporary manner. Credit—Four hours. Offered second semester M, Tu, W, Th at 12:55.

307. **Home Management.** Physical, economic and social factors for successful home living. Credit—Three hours. Offered second semester M, W, Th at 1:50.

309. **Dietetics.** Nutritive requirements of the body in health from infancy to old age. Quantitative study of diets. Credit—Four hours. Offered first semester: lectures M, W at 10:55; laboratory Tu, F at 10:00 and 10:55.

### LATIN

Miss Trotter

101, 102. **Elementary Latin.** Not open to those who have had high school Latin. Credit—Six hours for the year.

103, 104. **Caesar.** Credit—Six hours for the year.

201. **Advanced Composition.** Credit—Three hours.

202. **Cicero's Orations against Catiline.** Credit—Three hours.

301, 302. **Vergil's Aeneid.** Credit—Six hours for the year. Offered first and second semesters Tu, Th, F at 10:00.



401. Cicero's De Senectute and De Amicitia. Credit—Three hours.  
402. Livy. Credit—Three hours.

### MATHEMATICS

Dr. Phillips

101. Solid Geometry. Credit—Three hours. Offered second semester M, W, Th at 2:45.  
102. Trigonometry. Credit—Two hours. Offered first semester M, W at 8:10.  
104. Teachers Arithmetic. Credit—Two hours. Offered second semester M, W at 8:10.  
105. Intermediate Algebra. Offered for students not having credit for second year high school algebra. Credit—Three hours. Offered first semester M, W, F at 9:05.  
201. Advanced Algebra. Credit—Three hours. Offered first semester Tu, Th, F at 8:10; and second semester M, W, F at 9:05.  
202. Unified Mathematics. Open to all students who have had Advanced Algebra. This course aims to show the relation of the various branches of mathematics and how mathematics is related to science, music and art. Credit—Three hours. Offered second semester Tu, Th, F at 8:10.  
302. Analytic Geometry. Credit—Three hours. Offered second semester M, W, Th at 1:50.  
303. Introductory Calculus. Credit—Three hours. Offered first semester M, W, Th at 1:50.

### MUSIC

Mr. Farnsworth

201. Introduction to Music. Credit—Two hours. Offered first semester M, W, F at 12:55; and second semester M, W, Th at 1:50.  
202. Public School Music. Credit—Two hours. Offered first semester M, Tu, Th at 10:55; and second semester M, Tu, Th at 10:55.  
203. Chorus Work. Credit—Two hours. Offered first semester M, Tu, W, Th at 3:40.  
204. Chorus Work. Credit—Two hours. Offered second semester M, Tu, W, Th at 3:40.  
301. Music Appreciation. Credit—Two hours. Offered first semester W, F at 10:55.  
302. History of Music. Credit—Two hours.  
303, 304. Harmony. Credit—Two hours for each semester.  
305. Advanced Public School Music. Music 202 is pre-requisite. Credit—Two hours. Offered second semester W, F at 10:55.

The department of music offers instruction in piano and voice. The cost of this instruction, however, is not covered by the regular enrollment fee.

**PHYSICAL EDUCATION AND HEALTH**

Miss Bartlett and Mr. Newcome

**NOTE:** A physical examination is required for entrance to all physical education courses.

**101. Gymnastics and Marching.** Credit—Two hours (five periods). Miss Bartlett. Offered for elementary education students first semester M, Tu, W, Th, F in two sections at 9:05 and 1:50. Offered for secondary education students second semester M, Tu, W, Th, F at 9:05.

**102. Health and Hygiene.** Credit—Two hours. Miss Bartlett. Offered first semester W, F at 10:55; and second semester M, W at 8:10.

**104. Beginning Swimming.** Credit—One hour.

**201. Games for Children.** Credit—One hour. Miss Bartlett. Offered first semester Tu, Th at 12:55; and second semester W, F at 10:55.

**202. Physical Activities and Teaching Techniques.** Credit—One hour. Miss Bartlett. Offered first semester M, W at 8:10.

**204. Advanced Swimming and Life Saving.** Credit—One hour.

**206. Tennis.** Credit—One hour. Miss Bartlett. Offered second semester, last nine weeks, M, Tu, W, Th at 2:45.

**301. Folk Dancing.** Credit—Two hours. Miss Bartlett. Offered second semester M, Tu, W, Th at 1:50.

**302. Field Ball, Hockey and Soccer.** (Women.) Credit—Two hours.

**303. First Aid, Massage, Bandaging.** Credit—One hour. Mr. Newcome. Offered first semester W, F at 10:55.

**304. Tumbling and Apparatus.** (Men.) Credit—One hour. Mr. Newcome. Offered second semester Tu, Th at 12:55.

**305. Principles of Football.** (Men.) Credit—One hour. Mr. Newcome. Offered first semester, first nine weeks, M, Tu, W, Th, F at 3:40.

**306. Principles of Baseball.** (Men.) Credit—One hour. Mr. Newcome. Offered second semester, last nine weeks, M, Tu, W, Th, F at 3:40.

**307. Principles of Basketball.** Credit—One hour. Miss Bartlett and Mr. Newcome. Offered for men, first semester, last nine weeks, M, Tu, W, Th, F at 3:40. Offered for women, first semester, last nine weeks, M, Tu, W, Th, F at 2:45; and second semester, first nine weeks, M, Tu, W, Th, F at 2:45.

**401. Individual Gymnastics.** Advanced. (Women.) Credit—Two hours.

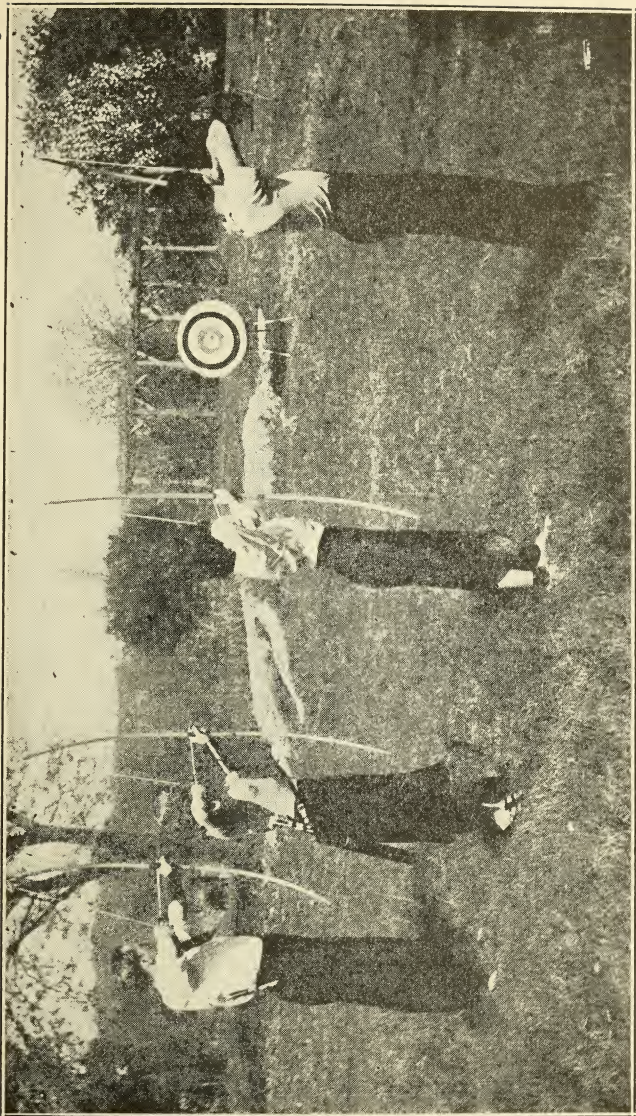
**403. Football and Basketball Officiating.** Credit—Two hours. Mr. Newcome. Offered first semester M, Tu, Th, F at 10:00.

**404. Individual Gymnastics.** Advanced. (Men.) Credit—Two hours. Mr. Newcome. Offered second semester M, Tu, Th, F at 10:00.

**PHYSICAL SCIENCE**

Mr. Stutzman

**103. Physical Nature Study.** For elementary education students. Credit—Three hours.



A PHYSICAL EDUCATION GROUP.



111, 112. **General Chemistry.** Credit—Four hours each semester. Offered first and second semesters: lectures M, W, Th at 10:55; laboratory Tu, F at 10:00 and 10:55.

211, 212. **General Physics.** Credit—Four hours each semester. Offered first and second semesters: lectures Tu, W, F at 9:05; laboratory M or Th at 9:05 and 10:00.

311. **Qualitative Analysis.** Credit—Four hours. Offered first semester: lecture Tu at 12:55; laboratory M, W, Th at 12:55, 1:50 and 2:45.

312. **Quantitative Analysis.** Credit—Four hours.

316. **Organic Chemistry.** Credit—Four hours. Offered second semester: lectures Tu, F at 12:55; laboratory M, Th at 12:55, 1:50 and 2:45.

411. **Light.** Credit—Two hours. Offered second semester: laboratory Tu, F at 1:50 and 2:45.

412. **Electricity.** Credit—Two hours. Offered first semester: laboratory Tu, F at 1:50 and 2:45.

### SOCIAL STUDIES

Mrs. Gardiner, Mr. Thacher, Dr. Scarborough

103. **Modern European History.** Credit—Three hours. Dr. Scarborough. Offered first semester M, W, F at 12:55.

104. **Modern European History.** Continuation of 103. Credit—Three hours. Dr. Scarborough. Offered second semester M, W, F at 12:55.

201. **American History to 1865.** Credit—Three hours. Dr. Scarborough. Offered first semester in two sections: Tu, Th, F at 8:10; and M, W, Th at 1:50.

202. **Later American History.** Credit—Three hours. Dr. Scarborough. Offered second semester in two sections: Tu, Th, F at 8:10; and M, W, Th at 1:50.

203. **General Sociology.** Credit—Four hours. Mr. Thacher. Offered first semester M, Tu, W, Th at 12:55.

204. **Rural Sociology.** Credit—Three hours. Mr. Newcome. Offered second semester M, W, F at 12:55.

205. **Principles of Economics.** Credit—Three hours. Mr. Thacher. Offered first semester M, W, Th at 1:50.

206. **Applied Economics.** Economics 205 is pre-requisite. Credit—Three hours. Mr. Thacher. Offered second semester M, W, Th at 1:50.

301. **American Federal Government.** Credit—Three hours. Dr. Scarborough. Offered first semester M, Tu, Th at 10:55.

302. **State and Local Government.** A general view of the forty-eight state governments making our nation, and an intensive study of the constitutional government of West Virginia. Credit—Three hours. Mrs. Gardiner. Offered second semester M, Tu, Th at 10:55.

303. **The Family.** Credit—Two hours. Mr. Thacher. Offered second semester W, F at 10:55.

305. **Money and Banking.** Credit—Two hours. Mr. Thacher. Offered second semester Tu, Th at 12:55.

306. **Public Finance.** Credit—Two hours. Mr. Thacher.



**311. Economic History of the United States.** Pre-requisites, American History 202 and Economics 205. Credit—Three hours. Dr. Scarborough. Offered first semester M, W, F at 9:05.

**312. American History since 1900.** Pre-requisite, American History 202 or senior standing. Credit—Three hours. Dr. Scarborough. Offered second semester Tu, Th, F at 10:00.

**321. West Virginia History.** Credit—Three hours. Mrs. Gardiner. Offered first semester Tu, Th, F at 10:00.

**331. Ancient Civilization.** Credit—Two hours. Mrs. Gardiner. Offered first semester Tu, Th at 9:05.

**332. Mediaeval History.** Credit—Two hours. Mrs. Gardiner. Offered second semester Tu, Th at 9:05.

**401. American Constitutional Development.** Pre-requisites, American History 201 and 202. Credit—Three hours. Dr. Scarborough.

**402. Diplomatic History of the United States.** Pre-requisites, American History 201 and 202. Credit—Three hours. Dr. Scarborough. Offered second semester M, W, F at 9:05.

**Early Christianity.** Credit—Two hours. Mr. Fray. Offered first semester W, F at 10:55.

**Social Teachings of Jesus.** Credit—Two hours. Mr. McLaughlin. Offered second semester W, F at 10:55.

## COUNTIES AND STATES REPRESENTED

	Resident Students	Extension Students	Number Different Students		
			Men	Women	Total
Anne Arundel, Md...	1	0	0	1	1
Baltimore, Md. ....	1	0	0	1	1
Berkeley .....	127	0	32	95	127
Clarke, Va. ....	6	0	4	2	6
Frederick, Va. ....	4	0	0	4	4
Grant .....	24	11	11	20	31
Hampshire .....	41	5	24	20	44
Hancock .....	1	0	1	0	1
Hardy .....	45	28	26	35	61
Harrison .....	2	0	1	1	2
Jefferson .....	120	0	50	70	120
Kanawha .....	4	0	1	3	4
Logan .....	1	0	0	1	1
Loudoun, Va. ....	1	0	0	1	1
Lunenburg, Va. ....	1	0	1	0	1
McDowell .....	2	0	0	2	2
Middlesex, Mass. ....	1	0	0	1	1
Mineral .....	35	0	11	24	35
Morgan .....	40	15	26	22	48
Palm Beach, Fla. ....	1	0	0	1	1
Pendleton .....	50	0	29	21	50
Pocahontas .....	1	0	1	0	1
Preston .....	10	0	5	5	10
Randolph .....	8	0	1	7	8
Ritchie .....	2	0	2	0	2
Shenandoah, Va. ....	2	0	2	0	2
Tucker .....	11	0	5	6	11
Washington, Md. ....	8	0	1	7	8
Totals .....	550	59	234	350	584



## SUMMARY OF ENROLLMENT 1937-1938

**Regular Year, Resident**

	Men	Women	Total
Post Graduate .....	4	4	8
Senior, Elementary Education .....	2	20	22
Senior, Secondary Education .....	18	10	28
Junior, Elementary Education .....	7	22	29
Junior, Secondary Education .....	13	6	19
Sophomore, Elementary Education .....	24	32	56
Sophomore, Secondary Education .....	22	19	41
Freshmen, Elementary Education .....	12	28	40
Freshmen, Secondary Education .....	27	20	47
Unclassified .....	2	0	2
<b>Total .....</b>	<b>131</b>	<b>161</b>	<b>292</b>

**Regular Year, Extension**

Post Graduate .....	0	3	3
Senior, Elementary Education .....	7	0	7
Senior, Secondary Education .....	1	1	2
Junior, Elementary Education .....	7	21	28
Junior, Secondary Education .....	3	0	3
Sophomore, Elementary Education .....	5	6	11
Sophomore, Secondary Education .....	0	0	0
Freshmen, Elementary Education .....	0	0	0
Freshman, Secondary Education .....	0	0	0
Unclassified .....	3	2	5
<b>Total .....</b>	<b>26</b>	<b>33</b>	<b>59</b>

**Summer Term, 1937**

Post Graduate .....	8	13	21
Senior, Elementary Education .....	15	39	54
Senior, Secondary Education .....	8	12	20
Junior, Elementary Education .....	21	70	91
Junior, Secondary Education .....	5	6	11
Sophomore, Elementary Education .....	29	43	72
Sophomore, Secondary Education .....	4	1	5
Freshmen, Elementary Education .....	6	7	13
Freshmen, Secondary Education .....	1	1	2
Unclassified .....	0	0	0
<b>Total .....</b>	<b>97</b>	<b>192</b>	<b>289</b>

**Inter-Session, 1937**

Post Graduate .....	0	3	3
Senior, Elementary Education .....	6	17	23
Senior, Secondary Education .....	5	2	7

	Men	Women	Total
Junior, Elementary Education .....	2	12	14
Junior, Secondary Education .....	1	0	1
Sophomore, Elementary Education .....	10	10	20
Sophomore, Secondary Education .....	0	0	0
Freshmen, Elementary Education .....	0	1	1
Freshmen, Secondary Education .....	0	0	0
Unclassified .....	0	0	0
	<hr/>	<hr/>	<hr/>
Total .....	24	45	69

**Total Enrollment**

Post Graduate .....	12	21	33
Senior, Elementary Education .....	18	49	67
Senior, Secondary Education .....	26	17	43
Junior, Elementary Education .....	32	104	136
Junior, Secondary Education .....	21	11	32
Sophomore, Elementary Education .....	54	74	128
Sophomore, Secondary Education .....	24	20	44
Freshmen, Elementary Education .....	15	31	46
Freshmen, Secondary Education .....	27	21	48
Unclassified .....	5	2	7
	<hr/>	<hr/>	<hr/>
Total .....	234	350	584

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**RESIDENT ENROLLMENT BY TERMS**


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	Summer 1937	Inter-Session 1937	First Semester	Second Semester
Men .....	97	24	117	119
Women .....	192	45	149	149
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Totals .....	289	67	266	268

# TOTAL ENROLLMENT AND NUMBER OF GRADUATES OF SHEPHERD COLLEGE

	Art	Expression	Music	M. E. L.	Academic	Secondary	Short Course	Standard Normal	Junior College	Third Year College	A. B. Elementary Education	A. B. Secondary Education	Number Enrolled	Number of Diplomas Issued	Number of Different Graduates
1874	.....			6				21					145	21	21
1875	.....							28					160	28	28
1876	.....			7				27					136	27	27
1877	.....			7				8					102	8	8
1878	.....			5				11					94	11	11
1879	.....			5				18					93	18	18
1880	.....			2				14					55	14	14
1881	.....							5					71	5	5
1882	.....							9					58	9	9
1883	.....							1					62	1	1
1884	.....							9					59	9	9
1885	.....							12					65	12	12
1886	.....							3					65	3	3
1887	.....							6					69	6	6
1888	.....							3					64	3	3
1889	.....							3					71	4	4
1890	.....							4					69	3	3
1891	.....							4					87	4	4
1892	.....							7					90	7	7
1893	.....							12					99	12	12
1894	.....							8					91	8	8
1895	.....							7					103	7	7
1896	.....				7			9					103	16	13
1897	.....				7			8					100	15	9
1898	.....				5			3					88	8	5
1899	.....				3			10					105	13	10
1900	.....				10			10					116	20	15
1901	.....				4			3					127	7	7

1902	10	2	4	151	12	10
1903	3	4	143	7	7	7
1904	7	5	153	12	11	11
1905	9	1	175	10	10	10
1906	1	6	158	7	7	7
1907	4	6	200	10	8	8
1908	3	2	238	5	5	5
1909	3	15	276	21	19	19
1910	5	16	295	21	21	21
1911	3	43	303	46	46	46
1912	6	30	274	36	31	31
1913	3	37	268	39	37	37
1914	3	35	262	38	38	38
1915		27	240	33	33	33
1916		26	284	57	57	57
1917		12	263	31	31	31
1918		27	222	50	50	50
1919		11	196	29	29	29
1920		2	305	43	42	42
1921		11	378	37	36	36
1922		6	430	92	91	91
1923		15	538	92	91	91
1924		50	583	132	132	132
1925		46	644	97	97	97
1926		76	755	154	152	152
1927	2	31	767	63	62	62
1928	1	68	623	83	83	83
1929		53	575	92	92	92
1930		68	641	93	93	93
1931		23	589	77	77	77
1932		12	673	91	91	91
1933		74	722	104	104	104
1934		66	585	92	92	92
1935		64	603	116	114	114
1936		83	730	139	138	138
1937		87	642	52	52	52
1938			584	54	54	54
Totals	3	1	18015	2466	2422	2422

1902	10	2	4	151	12	10
1903	3	4	143	7	7	7
1904	7	5	153	12	11	11
1905	9	1	175	10	10	10
1906	1	6	158	7	7	7
1907	4	6	200	10	8	8
1908	3	2	238	5	5	5
1909	3	15	276	21	19	19
1910	5	16	295	21	21	21
1911	3	43	303	46	46	46
1912	6	30	274	36	31	31
1913	3	37	268	39	37	37
1914	3	35	262	38	38	38
1915		27	240	33	33	33
1916		26	284	57	57	57
1917		12	263	31	31	31
1918		27	222	50	50	50
1919		11	196	29	29	29
1920		2	305	43	42	42
1921		11	378	37	36	36
1922		6	430	92	91	91
1923		15	538	92	91	91
1924		50	583	132	132	132
1925		46	644	97	97	97
1926		76	755	154	152	152
1927	2	31	767	63	62	62
1928	1	68	623	83	83	83
1929		53	575	92	92	92
1930		68	641	93	93	93
1931		23	589	77	77	77
1932		12	673	91	91	91
1933		74	722	104	104	104
1934		66	585	92	92	92
1935		64	603	116	114	114
1936		83	730	139	138	138
1937		87	642	52	52	52
1938			584	54	54	54
Totals	3	1	18015	2466	2422	2422





